Republic of the Philippines

City/Municipality of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **UNIFIED APPLICATION FORM FOR BUILDING PERMIT**

COMPLEX\*

SIMPLE

AMENDATORY

RENEWAL

NEW

THIS APPLIES ALSO FOR : LOCATIONAL CLEARANCE FIRE SAFETY EVALUATION CLEARANCE

APPLICATION NO.

AREA NO.

**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT)**

OWNER / APPLICANT LAST NAME FIRST NAME M.I. TIN

{applicant}

**DO NOT FILL-UP (PSA USE ONLY)**

FOR CONSTRUCTION OWNED FORM OF OWNERSHIP

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BY AN ENTERPRISE

ADDRESS: NO., STREET, BARANGAY, CITY / MUNICIPALITY ZIP CODE CONTACT NO.

LOCATION OF CONSTRUCTION: LOT NO. \_\_\_\_\_\_\_ BLK NO. \_\_\_\_\_\_\_\_ TCT NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ CURRENT TAX DEC. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STREET\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BARANGAY­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY / MUNICIPALITY OF\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### SCOPE OF WORK

RAISING

ACCESSORY BUILDING/STRUCTURE

CONVERSION

RENOVATION

ERECTION

ADDITION

ALTERATION

NEW CONSTRUCTION

LEGALIZATION OF EXISTING BUILDING

REPAIR

OTHERS (Specify)

MOVING

#### USE OR CHARACTER OF OCCUPANCY

***GROUP H : ASSEMBLY (OCCUPANT LOAD LESS THAN 1,000)***

***GROUP E : COMMERCIAL***

***GROUP A : RESIDENTIAL (DWELLINGS)***

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

THEATER, AUDITORIUM, CONVENTION HALL, GRANDSTAND/ BLEACHER

DRINKING / DINING

ESTABLISHMENT

SINGLE

RESIDENTIAL R-1, R-2

DUPLEX

SHOPPING

CENTER / MALL

BANK

STORE

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***GROUP B : RESIDENTIAL***

SHOP (i.e. DRESS SHOP, TAILORING, BARBERSHOP, etc.)

TOWNHOUSE

HOTEL

MOTEL

***GROUP I : ASSEMBLY (OCCUPANT LOAD 1,000 OR MORE)***

DORMITORY

BOARDINGHOUSE,

LODGING HOUSE

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***GROUP F : LIGHT INDUSTRIAL***

COLISEUM, SPORTS COMPLEX, CONVENTION CENTER AND SIMILAR STRUCTURE

FACTORY / PLANT (USING INCOMBUSTIBLE/ NON-EXPLOSIVE MATERIALS

RESIDENTIAL R-3, R-4, R-5

***GROUP C : EDUCATIONAL & RECREATIONAL***

CHURCH, MOSQUE, TEMPLE, CHAPEL

SCHOOL AUDITORIUM,

GYMNASIUM

SCHOOL BUILDING

***GROUP J : (J-1) AGRICULTURAL***

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CIVIC CENTER

BARN, GRANARY, POULTRY HOUSE, PIGGERY, GRAIN MILL, GRAIN SILO

STORAGE / WAREHOUSE (FOR HAZARDOUS/ HIGHLY FLAMMABLE MATERIALS

***GROUP G : MEDIUM INDUSTRIAL***

FACTORY (FOR HAZARDOUS/ HIGHLY FLAMMABLE MATERIALS

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLUBHOUSE

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***GROUP J : (J-2) ACCESSORIES***

***GROUP D : INSTITUTIONAL***

PRIVATE CARPORT / GARAGE, TOWER, SWIMMING POOL, FENCE OVER 1.80m, STEEL / CONCRETE TANK

HOSPITAL OR SIMILAR STRUCTURE

HOME FOR THE AGED

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GOVERNMENT OFFICE

OCCUPANCY CLASSIFIED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUMBER OF UNITS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUMBER OF STOREY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL FLOOR AREA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SQ. M.

LOT AREA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SQ. M

TOTAL ESTIMATED COST: P \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BUILDING \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COST OF EQUIPMENT INSTALLED:

ELECTRICAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MECHANICAL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ELECTRONICS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLUMBING \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHERS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TIN

PROPOSED DATE OF CONSTRUCTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXPECTED DATE OF COMPLETION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\***May require additional requirements

**BOX 2**

PRC No.

Validity

PTR No.

Date Issued

Address

**ARCHITECT OR CIVIL ENGINEER**

(Signed and Sealed Over Printed Name)

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Issued at

**FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE OWNER)**

**BOX 4**

**BOX 3**

Gov’t Issued ID No. Date Issued Place Issued

**BOX 5**

Address

Gov’t Issued ID No. Date Issued Place Issued

Address

(Signature Over Printed Name)

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature Over Printed Name)

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICANT:**

WITH MY CONSENT: **LOT OWNER / AUTHORIZED REPRESENTATIVE**

Gov’t Issued ID No. Date Issued Place Issued

Gov’t Issued ID No. Date Issued Place Issued

APPLICANT

LICENSED ARCHITECT OR CIVIL ENGINEER

(Full-Time Inspector and Supervisor of Construction Works)

REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

BEFORE ME, at the City/Municipality of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ personally appeared the following:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

whose signatures appear hereinabove, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. \_\_\_\_\_\_\_\_\_\_\_\_

Page No.\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Book No.\_\_\_\_\_\_\_\_\_\_\_\_ NOTARY PUBLIC (Until December \_\_\_\_\_\_\_\_\_\_\_\_\_ )

Series of \_\_\_\_\_\_\_\_\_\_\_\_

**Copy 1: Owner Copy 2: OBO Copy 3: BFP Copy 4: Philippine Statistics Authority**

S.S

**BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ASSESSED FEES** | **ACCOUNT** | **BASIS OF ASSESSMENT** | **AMOUNT DUE** | **ASSESSED BY** |
| ***FOR ZONING (ZONING ADMINISTRATOR):*** |  |  |  |  |
| * LOCATIONAL / ZONING OF LAND |  |  |  |  |
| ***FOR BUILDING / STRUCTURE (OBO):*** |  |  |  |  |
| * FILIN * G FEE |  |  |  |  |
| * LINE AND GRADE (Geodetic) |  |  |  |  |
| * FENCING |  |  |  |  |
| * ARCHITECTURAL |  |  |  |  |
| * CIVIL / STRUCTURAL |  |  |  |  |
| * ELECTRICAL |  |  |  |  |
| * MECHANICAL |  |  |  |  |
| * SANITARY |  |  |  |  |
| * PLUMBING |  |  |  |  |
| * ELECTRONICS |  |  |  |  |
| * INTERIOR |  |  |  |  |
| * SURCHARGES |  |  |  |  |
| * PENALTIES |  |  |  |  |
| ***FOR FIRE SAFETY (BFP):*** |  |  |  |  |
| * FIRE CODE CONSTRUCTION TAX |  |  |  |  |
| * HOTWORKS |  |  |  |  |
| **T O T A L** | |  |  |  |

**TERMS AND CONDITIONS:**

1. The Owner/Applicant shall accomplish the prescribed Application Form, with the assistance of the concerned design professional/s and/or the Architect/Civil Engineer, hired/commissioned by him/her as full-time inspector/supervisor of the construction works, by filling up the necessary data / information required thereat.

2. The fully accomplished prescribed Application Form, duly notarized, shall be submitted to the concerned Office of the Building Official, accompanied by the various applicable ancillary and accessory permits, plans and specifications signed and sealed by the corresponding design professionals who shall be responsible for the comprehensive and correctness of the plans in compliance to the National Building Code of the Philippines (PD 1096), its Revised IRR and all applicable referral codes and professional regulatory laws, together with the other documentary requirements pursuant to Section 302 of PD 1096 and its Revised IRR.

I have read this form, understood its contents and consent to the processing of my personal data. I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OVER PRINTED NAME OF OWNER/APPLICANT

Building Permit Application Report

**Applicant Information**

Name: {applicant}

TIN: {applicantTIN}

Address: {applicantAddress}

Contact No: {applicantContactNo}

**Permit Details**

Permit No: {permitNo}

Date Filed: {dateFiledFormatted}

Application Type: {applicationType}

Permit Type: {permitType}

Status: {status}

**Project Location**

Location: {location}

Lot No: {lotNo}

Block No: {blkNo}

TCT No: {tctNo}

Tax Declaration No: {taxDecNo}

**Work Details**

Scope of Work: {scopeOfWork}

Character of Occupancy: {characterOfOccupancy}

Number of Units: {numberOfUnits}

Number of Storey: {numberOfStorey}

Total Floor Area: {totalFloorArea}

Lot Area: {lotArea}

Total Estimated Cost: {totalEstimatedCost}

Cost of Equipment Installed: {costOfEquipmentInstalled}

**Inspector Information**

Name: {inspector\_name}

Address: {inspector\_address}

PRC No: {inspector\_prcNo}

PTR No: {inspector\_ptrNo}

Issued At: {inspector\_issuedAt}

Validity: {inspector\_validity}

Date Issued: {inspector\_dateIssued}

TIN: {inspector\_tin}

**Applicant Signature Info**

Gov ID No: {applicantSignature\_govIdNo}

Date Issued: {applicantSignature\_dateIssued}

Place Issued: {applicantSignature\_placeIssued}

**Lot Owner Consent**

Name: {lotOwnerConsent\_name}

Gov ID No: {lotOwnerConsent\_govIdNo}

Date Issued: {lotOwnerConsent\_dateIssued}

Place Issued: {lotOwnerConsent\_placeIssued}

**Notary Information**

Doc No: {notaryInfo\_docNo}

Page No: {notaryInfo\_pageNo}

Book No: {notaryInfo\_bookNo}

Series Of: {notaryInfo\_seriesOf}

Notary Public: {notaryInfo\_notaryPublic}

**Assessed Fees**

Zoning: {assessedFees\_zoning}

Filingfee: {assessedFees\_filingFee}

Lineandgrade: {assessedFees\_lineAndGrade}

Fencing: {assessedFees\_fencing}

Architectural: {assessedFees\_architectural}

Civilstructural: {assessedFees\_civilStructural}

Electrical: {assessedFees\_electrical}

Mechanical: {assessedFees\_mechanical}

Sanitary: {assessedFees\_sanitary}

Plumbing: {assessedFees\_plumbing}

Electronics: {assessedFees\_electronics}

Interior: {assessedFees\_interior}

Surcharges: {assessedFees\_surcharges}

Penalties: {assessedFees\_penalties}

Firecodeconstructiontax: {assessedFees\_fireCodeConstructionTax}

Hotworks: {assessedFees\_hotworks}